BAM Grant Schemes and Collaborative Research Awards: 2021

APPLICATION QUESTIONS FOR REFERENCE

Please refer to the Terms and Conditions, Financial Guidance and Frequently Asked Questions for these Schemes before completing the application form.

It is recommended that you draft your application using this document before inputting your answers into the BAM Grant Schemes Portal application form. All applications must be submitted through this portal, and Word and PDF application forms will not be accepted.

The application deadline is Wednesday 6th October 2021 at 5:00pm BST / 6:00pm CEST via submission at https://bam.grantplatform.com/

Application:

Category/Grant Scheme	
Project title	

1. Principal Investigator

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM/ANZAM/IAM/SIMA Membership ID Number and Expiry Date	
Have you previously applied to any BAM (or ANZAM/IAM/SIMA) grants schemes? **Note: Applications must be substantially different to any proposal you have previously submitted in**	

terms of research concepts, proposed methodology or research questions.	
Please provide the name of all applications previously submitted, the grant scheme, and the year submitted	

2. Co-Investigator(s)

Please add additional Co-Investigators as required

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM (or ANZAM/IAM/BAM) Membership ID Number and Expiry Date	

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM (or ANZAM/IAM/BAM) Membership ID Number and Expiry Date	

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM (or ANZAM/IAM/BAM) Membership ID Number and Expiry Date	

3. Project information

Please note that there is no requirement to anonymise your application. Please include PI and Co-I names and institutions when drafting your application.

Project title

Project summary *(maximum 250 words, to be used for publicity purposes)*

Duration of project (in months)

Start date	DD/MM/YYYY	End date	DD/MM/YYY

Keywords (at least 2 from the List of Keywords provided list below)

1. [insert]
2. [insert]
3. [insert]
4. [insert]
5. [insert]

Please select a minimum of two and a maximum of five subject areas for your proposed research project.

- Corporate Governance
- Cultural and Creative Industries
- e-Business and e-Government
- Entrepreneurship
- Financial Management
- Gender in Management
- Human Resource Management
- Identity
- Innovation
- International Business and International Management
- Inter-Organisational Collaboration: Partnerships, Alliances and Networks
- Knowledge and Learning
- Leadership and Leadership Development
- Management and Business History
- Management Knowledge and Education
- Marketing and Retail
- Operations, Logistics and Supply Chain Management
- Organisational Psychology
- Organisational Transformation, Change and Development
- Performance Management
- Public Management and Governance
- Research Methodology
- Strategy

- Sustainable and Responsible Business

Project aims and objectives (maximum 3) *(maximum 200 words)*

Project description *(maximum 500 words)*

Methodology *(maximum 500 words)*

Project workplan (to include key milestones and dates) *(maximum 300 words)*

Dissemination and impact *(maximum 500 words)*

Engagement with BAM (please explain how this project engages with the Scheme remit, relates to a BAM Special Interest Group and is aligned with BAM's Strategic Aims and Objectives or ANZAM, IAM or SIMA Mission and Strategic Objectives if relevant *(maximum 500 words)*

References (please use this section to provide full citations for academic literature referred to in the sections above) (maximum *500 words*)

4. Expenditure

Proposed costs and project funding requested:

Item	Cost (to nearest full pound)	Funding requested (to nearest full pound)
Accommodation, Travel and Subsistence Please indicate the purpose of the journeys, including destinations and duration. *Please note that economy/standard class fares should be quoted unless there are special circumstances, in which case, please specify.*	£	£
Consumables Please state item and number.	£	£
Transcription/data inputting/translation/research assistance/other external services Please state period of contract and hourly rate. Please specify how total period has been calculated.	£	£
Other eligible costs Please refer to the BAM 2021 Grants Scheme Guidance for Applicants	£	£
TOTAL	£	£

5. Other support

Please state any other funds applied for, or already awarded, in connection with this application. Please state exactly how funding applied for here will be utilised in conjunction with existing funding. It is encouraged for the applicant to seek matched funding from their university or other organisations.

Has any part of this application been submitted previously to any other funding bodies?

Funding organisation	Amount requested £	Result (or date expected)

6. Ethics and data protection

Please discuss any ethical issues arising from your project and explain how you will address them. You are required to gain ethical approval from your employing organisation or relevant authority before commencing the study and to comply with relevant ethical guidelines (e.g. CABS/BAM Ethics guide (2015). Please also indicate how you will ensure that your project complies with General Data Protection Regulation (GDPR).

7. Host organisation information

Name and registered address of organisation to which the grant will be paid

Research Office or Administrative Authority

The organisation will administer the grant and accepts the Terms and Conditions of the award.

Name	
Telephone	
Email	

Date	

Essential Attachment - Confirmation letter from legal signatory in Research Office. The Principal Investigator must obtain a letter from a legal signatory in the Research Office confirming that the terms and conditions of the grant have been accepted, and that they have reviewed the financial guidance and budget.

Essential Attachment - Supporting letter from Principal Investigator's Head of Department/School. The Principal Investigator should provide a letter from the Principal Investigator's Head of Department or School confirming the host organisation's support of the project. The letter should include a statement to confirm that if successful, the organisation will financially support the Principal Investigator's attendance at the BAM Conference where the project will be presented as a condition of the award, over and above standard conference support. For Collaborative

8. Principal Investigator checklist

Please ensure you have included all the information required before submitting your application.

	Please tick to confirm
Principal Investigator and all Co- Investigators have current BAM Membership, or ANZAM, IAM or SIMA membership	YES ☐
Principal Investigator has read and agrees to the 'Summary requirements for successful grant holders' in the Guidance for Applicants 2021 document, including the requirements for reporting project progress, presenting a full paper at a BAM Annual Conference, or (in the case of Collaborative Research Awards) ANZAM, IAM or SIMA Annual Conference and updating BAM on any research outcomes upon request following the completion of the project.	YES ☐
Principal Investigator understands that their project will be allocated an individual project summary page which will include general information about the project, an abstract, and any publicly available findings specifically from the project including copies of, or links to, openly accessible versions of any publication arising from the research.	YES ☐
Principal Investigator has confirmed organisational support for the project.	YES ☐
Principal Investigator has received confirmation from their organisation that the total amount requested is dedicated to the project and that if successful, the grant will be only be spent on the activity relating specifically to the project.	YES ☐
Principal Investigator has uploaded a letter of confirmation from the Research Office that the terms and conditions have been accepted and the financial guidance and budget have been reviewed.	YES ☐
Principal Investigator has uploaded a letter of support from the host organisation, to include confirmation of financial support of their attendance at the BAM Conference, or ANZAM, IAM or SIMA Annual Conference, where the project will be presented as a condition of the award, over and above standard conference support.	YES ☐
Principal Investigator has explained how ethical issues will be addressed.	YES ☐

Principal Investigator has confirmed that application is not currently submitted to any other grant scheme and will not be submitted to any other grant scheme until the outcome of this application is known.	YES	☐
Contact details of Research Office/Administrative Authority are included.	YES	☐

9. Principal Investigator agreement

To be completed by the Principal Investigator.

I confirm that I have read the guidance documentation and Terms and Conditions of the Scheme, that I have read and understood the summary requirements for successful grant holders, that the information provided in this application is true and valid and I have included all necessary authorisations to submit the application. Any errors or omissions in the submission of this application will result in the application being rejected.

Name	
Date	