

BAM2026 Conference

Guide for In-Person Presenters

9th – 11th September

BAM 2026
CONFERENCE



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1. Welcome

Welcome to the BAM2026 Conference! We are excited that you are joining us for our conference hosted by Royal Holloway, University of London and hope you will have an amazing experience!

Please re-confirm your assigned session's day, time, and room by checking the program on the **Conference App**.

2. Paper Sessions Schedule

Paper presentations will be held across ten sessions throughout the conference at Royal Holloway, University of London. The timings for the in-person sessions are provided below. Please refer to the conference app or programme for the specific presentation times and locations:

Wednesday 9th September (in person)	Session 4 08:45 – 10:15 BST	Session 5 14:00 – 15:30 BST	Session 6 17:00 – 18:30 BST
Thursday 10th September (in person)	Session 7 08:30 – 10:30 BST	Session 8 13:30 – 15:00 BST	Session 9 17:00 – 18:30 BST
Friday 11th September (in person)	Session 10 11:00 – 12.30/13:00 BST		

3. Conference Proceedings

You can access the papers through the **conference app** when launched or by logging into your account on the **BAM Conference submission system**. The ISBN number will be located on the Conference Proceedings tab. Proceedings will be accessible to conference participants for a period of 12 months.

4. Author Information

If you need to amend your author affiliation, please update it directly in the submission system by logging into your account and selecting your profile. You can also add or update your image and biography here if you would like them to appear in the app.

5. Paper Sessions

Below are some tips to assist you with presenting your paper.

5a. In-Person Full Paper Sessions

A standard session includes three papers. Each presenter will have 20 minutes for their presentation and 10 minutes for discussion.

Please arrive at your assigned room at least **5-10 minutes early**. Each room has HDMI connections so please plug your laptop in the room or bring your presentation on a USB data stick and upload it to the computer before the session begins. If your device does not have a HDMI connection, then please ensure that you bring the relevant adapter with you to facilitate its use.

You may also bring any materials you wish to distribute to attendees during your presentation.

There will be a Chair of each session who will be responsible for keeping the session to time so please respect their instructions.

5b. In-Person Developmental Paper Sessions

These papers are normally at an early stage of development. For these sessions, each paper will be allocated **20-30 minutes** for a round-table presentation.

- **Materials:** Please bring copies of your paper or other suitable handouts to distribute. You can use PowerPoint files for handouts.
- **Technology:** Please note that **AV should not be used** for these sessions.

There will be a Chair of each session who will be responsible for keeping the session to time so please respect their instructions.

6. AV Facilities in Rooms

Standard Equipment in all of the venues

Computers, data projectors and speakers are included in all classrooms and theatres.

Please note: Each room has HDMI connections so please plug your laptop in the room or bring your presentation on a USB data stick and upload it to the computer before the session begins. If your device does not have a HDMI connection, then please ensure that you bring the relevant adapter with you to facilitate its use.

Delegates may also bring any materials they wish to distribute to other delegates during their presentation.

Technical Information

Standard Equipment in all of the venues

Computers, data projectors and speakers are included in all classrooms and theatres.

Using your own laptop or Mac to connect to our projectors

All the venues have HDMI connections. If your device does not have a HDMI connection, then please ensure that you bring the relevant adapter with you to facilitate its use.

Wi-Fi connectivity is excellent in most areas of the Royal Holloway, University of London, however, if you need access to the internet for your presentation, please inform the BAM team as soon as possible at conference@bam.ac.uk.

Computers supplied in all Venues

All computers have Office 365. All desktop PCs have wired network ports.

- **For full papers:** Please bring your slides on a USB stick or plug your laptop
- **For developmental papers:** Please bring copies of your paper or slides for discussion. No AV should be used during this session.

7. Catering Hubs

This year, refreshments and lunches will be served across several locations during the Conference. This has been designed to keep queues short and make it easier for presenters to stay close to their sessions. Please check the app or the signage for your lunch location based on the session your paper is taking place in. If you are unsure of the location, our conference volunteers in yellow lanyards will be happy to help

Follow the colour of your building to find your catering hub.

WINDSOR REFRESHMENT ZONE

Founders Square (Buildings 1–7)

UNION REFRESHMENT ZONE

Student's Union (Buildings 8–14)

If your session is in...	Go to...
1 Windsor Building	 Windsor Zone
2 Founders Building	 Windsor Zone
3 Emily Wilding Davison Building	 Windsor Zone
4 Moore Building	 Windsor Zone
5 Moore Annexe	 Windsor Zone
6 Horton Building	 Windsor Zone
7 Student Union Building	 Union Zone
8 Boilerhouse Building	 Union Zone
9 Queen's Building	 Union Zone
10 John Bowyer Building	 Union Zone
11 Bourne Annexe	 Union Zone
12 Bourne Building	 Union Zone
13 Munro Fox Building	 Union Zone

Pre-booked BBQ

Located by Founders Quad (south of Founders Building) and available to delegates who registered in advance.

We look forward to welcoming you to BAM2026 at Royal Holloway, University of London in a few weeks' time. If you have any questions, please contact the BAM team at conference@bam.ac.uk.