BAM and Partner Grant Schemes 2023

APPLICATION QUESTIONS FOR REFERENCE

Please refer to the Guidance for Applicants and Financial Guidance, Terms and Conditions, and Frequently Asked Questions for these Schemes before completing the application form.

It is recommended that you draft your application using this document before inputting your answers into the BAM Grant Schemes Portal application form. All applications must be submitted through this portal, and Word and PDF application forms will not be accepted.

The application deadline is Thursday 16th March 2023 at 16:00 GMT / 17:00 CET via submission at https://bam.grantplatform.com/

Application:

Category/Grant Scheme	
Project title	

1. Principal Investigator

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM/ANZAM/IAM/SIMA Membership ID Number and Expiry Date	
Have you previously applied to any BAM (or ANZAM/IAM/SIMA) grant schemes? **Note: Applications must be substantially different to any proposal you have previously submitted in**	Yes/No

terms of research concepts, proposed methodology or research questions.	
Have you previously been a Principal or Co-Investigator on a BAM (or ANZAM/IAM/SIMA) grant scheme? **Note: Two years must have passed since the conclusion of a previously funded project. All reporting and grant requirements must have been completed satisfactorily.**	Yes/No
Were all the reporting and grant requirements completed satisfactorily?	Yes/No
Please provide the name of all applications previously submitted, the grant scheme, and the year submitted, irrespective of whether they have been successful or not.	

2. Co-Investigator(s)

Please provide details of any co-investigator involved in the project.
Please note that Co-Investigators are optional for BAM only grants, but are essential for ANZAM, IAM and SIMA Collaborative Research Awards

Name	
Job title	
Designation (Mr, Ms, Miss, Mrs, Prof, Dr)	
Name and address of host organisation	
Telephone	
E-Mail	
BAM (or ANZAM/IAM/BAM) Membership ID Number and Expiry Date	
Has the Co-I previously applied to any BAM (or ANZAM/IAM/SIMA) grant schemes as PI or Co-I? Note: Applications must be substantially different to any proposal you have previously submitted in terms of research concepts, proposed methodology or research questions.	Yes/No
Has the Co-I previously been a Principal or Co-Investigator on a successful BAM (or ANZAM/IAM/SIMA) grant scheme? Note: Two years must have passed since the conclusion of a previously funded project. All reporting and grant requirements must have been completed satisfactorily.	Yes/No

Were all the reporting and grant requirements completed satisfactorily?	Yes/No
Please provide the name of all applications previously submitted, the grant scheme, and the year submitted, irrespective of whether they have been successful or not.	

3. Project information

Please note that there is no requirement to anonymise your application. Please include PI and Co-I names and institutions when completing your application.

Project title

Project summary *(maximum 250 words, to be used for publicity purposes)*

Duration of project (in months)

Start date	DD/MM/YYYY	End date	DD/MM/YYY

Alignment with at least one BAM Special Interest Group (SIG) (Please select from the List provided below)

1. [insert]
2. [insert]
3. [insert]

Please select a minimum of one and a maximum of three SIGs to which your proposed research project aligns.

- Corporate Governance
- Cultural and Creative Industries
- e-Business and e-Government
- Entrepreneurship
- Financial Management
- Gender in Management
- Human Resource Management
- Identity
- Innovation

- International Business and International Management
- Inter-Organisational Collaboration: Partnerships, Alliances and Networks
- Knowledge and Learning
- Leadership and Leadership Development
- Management and Business History
- Management Knowledge and Education
- Marketing and Retail
- Operations, Logistics and Supply Chain Management
- Organisational Psychology
- Organisational Transformation, Change and Development
- Performance Management
- Project Experiences
- Public Management and Governance
- Research Methodology
- Strategy
- Sustainable and Responsible Business

Keywords (Please provide up to five relevant keywords for your proposed research project)

1. [insert]
2. [insert]
3. [insert]
4. [insert]
5. [insert]

Project aims and objectives (maximum 3) *(maximum 200 words)*

Project description *(maximum 500 words)*

Methodology *(maximum 500 words)*

Project workplan (to include key milestones and dates) *(maximum 300 words)*

Dissemination and impact *(maximum 500 words)*

Engagement with BAM, and ANZAM, IAM or SIMA for Collaborative Research Awards (please explain how this project engages with the Scheme remit, relates to a BAM Special Interest Group and is aligned with BAM's Strategic Aims and Objectives or, in the case of application to a collaborative award, the Mission and Strategic Objectives of ANZAM, IAM or SIMA *(maximum 500 words)*

References (please use this section to provide full citations for academic literature referred to in the sections above) (maximum *500 words)*

4. Expenditure

Proposed costs and project funding requested:

Item	Cost (to nearest full pound)	Funding requested (to nearest full pound)
Accommodation, Travel and Subsistence Please indicate the purpose of the journeys, including destinations and duration. *Please note that economy/standard class fares should be quoted unless there are special circumstances, in which case, please specify.*	£	£
Transcription/data inputting/translation/research assistance/other external services Please state period of contract and hourly rate. Please specify how total period has been calculated.	£	£
	£	£
Consumables and other costs Please state item and number.		
TOTAL	£	£

5. Other support

Please state any other funds applied for, or already awarded, in connection with this application. Please state exactly how funding applied for here will be utilised in conjunction with existing funding. It is encouraged for the applicant to seek matched funding from their employing institution or third-party organisations. (Maximum 200 words)

Has any part of this application been submitted previously to any other funding bodies?

Funding organisation	Amount requested £	Result (or date expected)

6. Ethics and data protection

Please discuss any ethical issues arising from your project and explain how you will address them. You are required to gain ethical approval from your employing organisation or relevant authority before commencing the study and to comply with relevant ethical guidelines (e.g. CABS/BAM Ethics guide (2015). Please also indicate how you will ensure that your project complies with General Data Protection Regulation (GDPR).

7. Host organisation information

Name and registered address of the institution to which the grant will be paid

Research Office or Administrative Authority

The organisation will administer the grant and accepts the Terms and Conditions of the award.

Name	
Telephone	
Email	

Essential attachment - *Curriculum Vitae (for Principal and each Co-Investigator)* - Maximum 2 pages per person, Arial or other standard sans-serif type font, size 11pt, single spaced and standard (2cm) margins)

Essential attachment - *Institutional letter of support from your Head of Department/School –* The Principal Investigator must obtain a letter from their Head of Department/School confirming the support of their university to conduct the research. This statement must confirm that the host institution will use the grant solely for the purpose of the project and that Applicants are to receive the full grant awarded to carry out the specified research. It must also include a commitment to financially support the mandatory attendance at the BAM Annual Conference, or ANZAM, IAM, or SIMA Annual Conferences in the case of Collaborative Research Awards*.*

Essential attachment - *Supporting letter from your Research Office or Administrative Authority –* The Principal Investigator must provide a letter from the host institution's Research Office or Administrative Authority confirming the proposal has been checked, the proposal is in line with this general and financial guidance, and the terms and conditions are accepted and that they understand that the standard terms and conditions cannot be changed.

8. Principal Investigator checklist

Please ensure you have included all the information required before submitting your application.

	Please tick to confirm	
The Principal Investigator and all Co- Investigators in business and management schools have current BAM Membership, or ANZAM, IAM or SIMA membership at point of application.	YES	☐
The Principal Investigator has read and agrees to the 'Summary requirements for successful grant holders' in the Guidance for Applicants 2023 document, including the requirements for reporting project progress, presenting a full paper at a BAM Annual Conference, or (in the case of Collaborative Research Awards) ANZAM, IAM or SIMA Annual Conference and updating BAM on any research outcomes upon request following the completion of the project.	YES	☐
The Principal Investigator understands that their project will be allocated an individual project summary page on the BAM Project Repository, which will include general information about the project, an abstract, and any publicly available findings specifically from the project including copies of, or links to, openly accessible versions of any publication arising from the research.	YES	☐
The Principal Investigator has confirmed organisational support for the project.	YES	☐
The Principal Investigator has received confirmation from their organisation that the total amount requested will be dedicated to the project and that if successful, the grant will be only be spent on the activity relating specifically to the project.	YES	☐
The Principal Investigator has uploaded a letter of confirmation from the Research Office that the terms and conditions have been accepted and the financial guidance and budget have been reviewed.	YES	☐

The Principal Investigator has uploaded a letter of support from the host organisation, to include confirmation of financial support of their attendance at the BAM Conference, or ANZAM, IAM or SIMA Annual Conference, where the project will be presented as a condition of the award, over and above standard conference support.	YES	☐
The Principal Investigator has explained how ethical issues will be addressed.	YES	☐
The Principal Investigator has confirmed that application is not currently submitted to any other grant scheme and will not be submitted to any other grant scheme until the outcome of this application is known.	YES	☐
Contact details of Research Office are included.	YES	☐

9. Principal Investigator agreement

To be completed by the Principal Investigator.

I confirm that I have read the guidance documentation and Terms and Conditions of the Scheme, that I have read and understood the summary requirements for successful grant holders, that the information provided in this application is true and valid and I have included all necessary authorisations to submit the application. Any errors or omissions in the submission of this application will result in the application being rejected.

Name	Type name on application portal form
Date	