**SAMS/BAM Research and Capacity Building Grant Scheme 2021**

**Questions for Mandatory Online Expression of Interest Form**

**The link to the online Expression of Interest form will be available on Wednesday 2nd September. Please submit this mandatory information by Wednesday 4th November 2020 to provide information on project partners, the project title and summary, and subject area keywords.**

**You will receive a confirmation email within 3 working days of submitting the form.**

**IMPORTANT - Please note that submission of an Expression of Interest form is mandatory to be able to submit the final application.**

1. Principal Investigator Name:

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1. Principal Investigator Institution:

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1. Principal Investigator contact email address:

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1. Please list Co-Investigators and Institutions (at least 1 required)

**Co-Investigator 1:**

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**Co-Investigator 2:**

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**Co-Investigator 3:**

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**Co-Investigator 4:**

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**Co-Investigator 5:**

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1. Project Title

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1. Summary (Provide a summary of the research written in terms that can be understood by a non-specialist, maximum 250 words)

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1. Keywords (Please list a minimum of 2 and a maximum of 5 keywords in order of relevance to your proposal, referring to the 'Guidance for Applicants 2021' document for the list of keywords)

**Keyword 1:**

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**Keyword 2:**

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**Keyword 3:**

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**Keyword 4:**

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**Keyword 5:**

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Bottom of Form

**APPLICATION QUESTIONS FOR ONLINE GRANTS PORTAL**

**Please refer to the SAMS/BAM Research and Capacity Building Grant Scheme Guide for Applicants 2021 before completing the application form.**

**All final applications must be submitted through the Award Force portal subject to the mandatory Expression of Interest Form being submitted. Word and PDF application forms by email will not be accepted. The online application form will be available at** [**https://bam.grantplatform.com**](https://bam.grantplatform.com/)**.**

**The application deadline is Wednesday 2nd December 2020, 17:00 (GMT)**

**It is recommended that you draft your application using this document before inputting your answers into the Award Force application form.**

**\*\*It is highly recommended that applications are submitted well in advance of the deadline in case of any technical difficulties. Late submissions will not be accepted.**

**1. Principal Investigator**

|  |  |
| --- | --- |
| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management/business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**2. Co-Investigator(s)**

**Co-Investigator 1**

|  |  |
| --- | --- |
| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management and business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**Co-Investigator 2**

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| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management and business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**Co-Investigator 3**

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| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management and business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**Co-Investigator 4**

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| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management and business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**Co-Investigator 5**

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| Name |  |
| Job title |  |
| Designation (Mr, Ms, Miss, Mrs, Prof, Dr) |  |
| Organisation name and address |  |
| Department or Division |  |
| Telephone |  |
| E-Mail  |  |
| BAM Membership ID Number and Expiry Date*Principal Investigator and all Co-Investigators who are based in schools of management and business must be current BAM members at the time of application and must remain so for the duration of the project* |  |
| Have you previously applied to the SAMS/BAM Grant Scheme? Applications must be substantially different to any proposal previously submitted to SAMS or BAM Schemes | Yes/No |
| If yes, please provide the title of any applications previously submitted and the year submitted |  |
| How many hours a week will the investigator work on the project? |  |

**3. Project information**

***This information will be sent to reviewers for assessment against the criteria outlined in the* SAMS/BAM Research and Capacity Building Grant Scheme Guide for Applicants 2021.**

**NB - *Please ensure that no identifying information related to Investigators or institutions is given in section 3 of this form.***

**Project title**

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**Objectives** *(List the main objectives of the proposed research, maximum 300 words)*

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**Summary** *(Provide a summary of the research written in terms that can be understood by a non-specialist, maximum 250 words)*

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**Relevance of your proposal to the Grant Scheme** *(Provide an explanation of how your proposal meets the three broad objectives of the Scheme outlined in the Introduction paragraph of the guide for applicants, maximum 350 words)*

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**Start Date and Duration**

Proposed start date (earliest start date April 2020)

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Proposed end date (projects should be between 24 and 36 months)

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Duration of the project (months)

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**Staff duties** *(Summarise the roles and responsibilities of each post for which funding is sought, maximum 300 words)*

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**Ethical considerations** *(Discuss any ethical issues arising from your project and explain how you will address them. You are required to gain ethical approval from your employing organisation or relevant authority before commencing the study and to comply with relevant ethical guidelines e.g.* [*CABS/BAM Ethics guide 2015*](https://charteredabs.org/wp-content/uploads/2015/06/Ethics-Guide-2015-Advice-and-Guidance.pdf)*, maximum 400 words).*

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**Impact summary** *(Please explain how your project will ensure impact both during and after the project) maximum 400 words)*

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**Data management** *(Explain how you will ensure that your project complies with* [*General Data Protection Regulation*](https://www.eugdpr.org/)*, maximum 200 words)*

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**Keywords** (Please list a maximum of 5 keywords in order of relevance to your proposal, referring to the Guide for Applicants document for the list of keywords)

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| 1. [insert]
2. [insert]
3. [insert]
4. [insert]
5. [insert]
 |

**4. Case for support, workplan and budget**

***This information will be sent to reviewers for assessment against the criteria outlined in the* SAMS/BAM Research and Capacity Building Grant Scheme Guide for Applicants 2021.**

**NB - *Please ensure that no identifying information related to Investigators or institutions is given in section 4 of this form.***

**Case for support, project workplan and Justification of Resources and budget** *(please use the template provided and upload as one single attachment, ensuring there is no identifying information in the attachment)*

**Total funding requested (cannot exceed £150,000)**

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**Other support**

*Please state any other funds applied for, or already awarded, in connection with this application. Please state exactly how funding applied for here will be utilised in conjunction with existing funding. Applicants are encouraged to seek matched funding from other sources including from the host organisation.*

Has this application been submitted previously to any other funding bodies?

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| Funding organisation | Amount requested | Result |
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**5. Host organisation information**

**Name of organisation to which the grant will be paid**

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**Authorisation of Research Office or Administrative Authority**

*I confirm that the above named organisation will administer the grant and accepts the Terms and Conditions of the award.*

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| --- | --- |
| **Name** |  |
| **Telephone** |  |
| **Email** |  |
| **Address** |  |
| **Date** |  |

**6. Attachments**

**Please ensure you have included all the required attachments before submitting your application**

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| ***Documents for peer review (please ensure these documents contain no identifying information)*** | ***Please tick to confirm*** |
| Case for Support (4 pages), References (1 page), Workplan (2 pages) Justification of Resources (2 pages) and Budget table submitted as one PDF document | YES [ ]  |
| Mandatory Expression of Interest Form submitted at <https://www.surveymonkey.co.uk/r/Z6SWP66> by Wednesday 4th November 2020 | YES [ ]  |

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| ***Documents for administrative and academic desk review purposes*** | **Please tick to confirm** |
| Curriculum Vitae (for Principal and each Co-Investigator) | YES [ ]  |
| Principal Investigator’s Head of Department/School Statement | YES [ ]  |
| Academic Referee’s Statement | YES [ ]  |
| Mentor’s Statement | YES [ ] N/A [ ]  |
| International Co-Investigator Head of Department Statement | YES [ ] N/A [ ]  |
| Project Partner Letter(s) of Support | YES [ ] N/A [ ]  |

**7. Principal Investigator Agreement**

To be completed by the Principal Investigator.

*I confirm that I accept the Terms and Conditions of the Scheme, that the information provided in this application is true and valid and I have included all necessary authorisations to submit the application.*

YES [ ]

*I confirm that the application is not currently submitted to any other grant scheme and will not be submitted to any other grant scheme until the outcome of this application is known.*

YES [ ]