

Transitions 1 & 2 and MKE, and ANZAM/BAM Grants Schemes: 2019/20

Frequently Asked Questions

If you have a question that is not answered here please contact the British Academy of Management (The Academy/BAM) Grants Administrator at grants@bam.ac.uk

Ⓢ How many grants are available and what is the maximum amount I can apply for?

The Academy is committed to funding a number of grants under these Schemes, dependent on the quality of submissions received. The maximum amount that will be funded under the Transitions 1, 2 and MKE Schemes is £4,000 per successful application. The maximum amount that will be funded under the ANZAM/BAM Collaborative Research Award Scheme is £6,000 per application. The costings provided in the application form must not exceed these amounts and may be lower. Please note the grant will not support full economic costing of projects including both salaries and overheads, given the Academy's position as a registered charity. Please check the financial guidelines available online for specific details.

Ⓢ Do I need to be a Member of the Academy to apply?

Yes. It is a requirement that the Principal Investigator and all Co-Investigators in either sole or joint projects, must be Academy Members and maintain an active Academy Membership for the duration of the project (Transitions 1,2 and MKE). For the ANZAM/BAM Collaborative Research Award, Principal and Co-Investigators must either be ANZAM or BAM members and maintain an active ANZAM/BAM Membership.

Ⓢ Who cannot apply to the Schemes?

Academy Council Members are not allowed to apply for the Schemes; however this restriction does not apply to the Doctoral Representatives on the Academy Council .

Ⓢ Does the Principal Investigator have to be an academic?

It is not a requirement for the Principal Investigator to be an academic, but an academic lead is recommended as they are more likely to have the necessary experience to manage a research project.

Ⓢ Can I apply as an independent applicant?

Principal Investigators and Co-Investigators cannot submit applications as independent applicants. They must be based at an institution or organisation.

Ⓢ Can individuals from institutions outside the UK apply?

Applicants from outside the UK are eligible to apply to the Schemes, provided that they are all Academy Members.

Ⓢ Can non-academic organisations apply?

Yes, however, we recommend an academic as the lead applicant.

Ⓢ How many Co-investigators can be involved in the project?

There is no limit on the number of Co-Investigators involved in a project. However, we would expect the number to be proportionate to the funding sought and the nature of the project.

⌚ Can a Principal or Co-Investigator submit more than one application or be involved in more than one project?

Individuals can submit to only one of the Schemes in any one year, whether as Principal Investigator or Co-Investigator. Individuals cannot apply again to the Schemes until after the first grant awarded has ended and a satisfactory End of Project Report has been submitted to the Academy.

⌚ Can I re-submit an application if I was previously unsuccessful?

If you have submitted an application in previous years, but have been unsuccessful, it is advised that the application is substantially different to the previous application? We will not accept applications that are materially the same as in previous submission rounds.

⌚ How long are projects expected to last?

We envisage all projects submitted to the scheme to last for between 9 and 18 months (18 months maximum). The Academy is aware that the work enabled by the project may continue beyond the time of the award but the project objectives must be achieved and the funding must be spent within the time period specified in the application. Any money awarded that is not used for the proper purposes of the project, must be returned to BAM at the end of the project.

⌚ Is it possible to get an extension on the deadline for submission of applications to the Schemes?

Applications submitted after the deadline will not be considered.

⌚ Is there a limit on the number of applications that can be submitted to the Schemes from the same institution?

No, but an individual can only be named as a Principal Investigator/Co-Investigator on one application per submission round.

⌚ Can the application be submitted with one or more of the required authorisations omitted?

Applications that are submitted with one or more required signatures omitted will be rejected.

⌚ Will I receive acknowledgement that my application has been received?

The Online Submission Website will send an acknowledgement email upon receipt of applications.

⌚ I am a previous BAM Grant Scheme holder; can I apply for another grant under the Schemes?

Not within two years of the completion of the previous project and submitting a satisfactory End of Project Report.

⌚ Can the grant be used to fund my PhD?

No. The grant cannot be used to fund PhD research. The grant can only be used to fund new projects.

⌚ **What costs will be covered and not covered by the grant?**

Please see the Financial Guidance document for details of what costs the grant will cover.

⌚ **Will the Academy pay for one-off payments for data inputting, as long as the staff members are not being paid on an hourly rate or are on a contract? I.e. they are paid for the activity and not for the time.**

Yes, but the costing and the administration of the payment must be clear. Please see the Financial Guidelines document for further details.

⌚ **Can I submit a Word or PDF version of my application?**

No, all forms must be submitted via the Academy online Grants Submission System. The PDF version of the application form available online is intended to provide an overview of the questions that you will need to answer.

⌚ **When filling out the form are electronic signatures acceptable?**

Yes. Typed names are acceptable, as long as the Principal Investigator confirms they have read and authorised the form. Supporting letters require a signature

⌚ **Will I be notified by the Academy about whether or not my application is successful?**

Yes. All applicants will be notified of the outcome of their application, whether or not they have been successful. We will not be able to give specific feedback on all applications due to the number of applications we receive.

⌚ **What is the deadline for submitting an application to the Schemes?**

The deadline for submission of applications is **17:00 UK Time on 15th April 2019**. Applications not received by the deadline will not be considered. **You are advised to submit your application well in advance of the deadline to avoid risk of non-submission due to technical problems.**